**Client Meeting Agenda**

**Casual Jobs Database V.1**

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| **Meeting Date** | **Meeting Time** | **Location** |
| [09/07/2020] | 10 am - 11 am | WelTec |

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| **Client Name:** | **Clement Sudhakar Swarnappa** |
| **Meeting Purpose:** | Discussion about topic amd requirement gathering |

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| **Participants** |  |
| Ruban Ravi Sebastian (2207078) |  |
| Kalaivani Ilango (2208791) |  |
| Supun Chandra Malimage (2193624) |  |

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| **Agenda Item** | **Presenter** | **Time Allotted** |
| 1. Action Items from previous minutes | NA |  |
| 2. Acceptance of previous minutes dated | NA |  |
| 3. Introduction   * Presenting the required skills and educational background | Kalaivani, Ruban, Supun | 30 mins |
| 4. Requirement gathering | Kalaivani, Ruban, Supun | 30 mins |
| 5. Discussion about Next meeting date | Supun | --- |